

# MOBILE PHONES – STUDENT USE

## PURPOSE

To explain to our school community the Department's and Skene Street Specialist School's policy requirements and expectations relating to students using mobile phones [and other personal mobile devices] during school hours.

## SCOPE

This policy applies to:

1. All students at Skene Street Specialist School and,
2. Students' personal mobile phones brought onto school premises during school hours, including recess and lunchtime.

## DEFINITIONS

**A mobile phone** is a telephone with access to a cellular (telecommunication) system, with or without a physical connection to a network.

## POLICY

Skene Street Specialist School understands that students may bring a personal mobile phone to school, particularly if they are travelling independently to and from school.

At Skene Street Specialist School:

- Students who choose to bring mobile phones to school must have them switched off and securely stored during school hours
- Exceptions to this policy may be applied if certain conditions are met (see below for further information)
- When emergencies occur, parents, carers or kin should reach their child by calling the school's office or school bus phones

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## Personal mobile phone use

In accordance with the Department's [Mobile Phones — Student Use Policy](#) issued by the Minister for Education, personal mobile phones must not be used at Skene Street Specialist School during school hours, including lunchtime and recess, unless an exception has been granted, such as the school bus.

Where a student has been granted an exception, the student must use their mobile phone for the purpose for which the exception was granted, and in a safe, ethical and responsible manner.

## Secure storage

Mobile phones owned by students at Skene Street Specialist School are considered valuable items and are brought to school at the owner's (student's or parent/carer's) risk. Students are encouraged not to bring a mobile phone to school unless there is a compelling reason to do so. Please note that Skene Street Specialist School does not have accident insurance for accidental property damage or theft. Students and their parents/carers are encouraged to obtain appropriate insurance for valuable items. Refer the Department's [Claims for Property Damage and Medical Expenses policy.](#) [\[If your school wants a local Personal Property Policy that is consistent with the Department's policy, there is a template available on the School Policy Templates Portal\].](#)

Where students bring a mobile phone to school, Skene Street Specialist School will provide secure storage. Secure storage is storage that cannot be readily accessed by those without permission to do so. At Skene Street Specialist School students are required hand their phones to the Class Teacher who then stores their phones in a lockable cabinet, or to bus staff as they board the bus.

## Enforcement

Students who use their personal mobile phones inappropriately at Skene Street Specialist School may be issued with consequences consistent with our school's existing student engagement policies [Student wellbeing and engagement policy 2022 updated.doc](#) [.Bullying Prevention Policy 2022 updated.doc](#)

At Skene Street Specialist School inappropriate use of mobile phones is **any use during school hours (including school bus runs) unless an exception has been granted**, and particularly use of a mobile phone:

- in any way that disrupts the learning of others
  - in any way disrupts or distracts staff or others on the school bus and compromises safety (this includes loud music, games or apps without headphones, taking calls)
  - to send inappropriate, harassing or threatening messages or phone calls
  - to engage in inappropriate social media use including cyber bullying
  - to capture video or images of people, including students, teachers and members of the school community without their permission
  - to capture video or images in the school toilets, changing rooms, swimming pools and gyms
  - during exams and assessments
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## Exceptions

Exceptions to the policy:

- may be applied during school hours if certain conditions are met, specifically,
  - Health and wellbeing-related exceptions; and
  - Exceptions related to managing risk when students are offsite.
- can be granted by the Principal, or by the teacher for that class, in accordance with the Department's [Mobile Phones — Student Use Policy](#).

The three categories of exceptions allowed under the Department's [Mobile Phones — Student Use Policy](#) are:

### *1. Learning-related exceptions*

Specific exception	Documentation
For specific learning activities (class-based exception)	Unit of work, learning sequence
For students for whom a reasonable adjustment to a learning program is needed because of a disability or learning difficulty	Individual Education Plan

### *2. Health and wellbeing-related exceptions*

Specific exception	Documentation
Students with a health condition	Student Health Support Plan
Students who are Young Carers	A localised student record

### *3. Exceptions related to managing risk when students are offsite*

Specific exception	Documentation
Travelling to and from excursions	Risk assessment planning documentation

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Students on excursions and camps	Risk assessment planning documentation
When students are offsite (not on school grounds) and unsupervised with parental permission	Risk assessment planning documentation
Students with a dual enrolment or who need to undertake intercampus travel	Risk assessment planning documentation

Where an exception is granted, the student can only use the mobile phone for the purpose for which it was granted.

### **Camps, excursions and extracurricular activities**

Skene Street Specialist School will provide students and their parents and carers with information about items that can or cannot be brought to camps, excursions, special activities and events, including personal mobile phones.

#### **Exclusions**

- Independently travelling to and from school
- Students undertaking workplace learning activities, e.g. work experience

## **COMMUNICATION**

This policy will be communicated to our school community in the following ways:

- Available publicly on our school's website
- Included in staff induction processes
- Discussed at annual staff briefings/meetings
- Included as annual reference in school newsletter
- Hard copy available from school administration upon request
- Discussed at parent information nights/sessions

## **RELATED POLICIES AND RESOURCES**

- [Mobile Phones — Student Use Policy](#)

## **POLICY REVIEW AND APPROVAL**

<b>Policy last reviewed</b>	May 2022
<b>Consultation</b>	School Council
<b>Approved by</b>	Principal
<b>Next scheduled review date</b>	May 2026

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