

CLASS PLACEMENT POLICY

Date Implemented	May 2018
Author	Sandi Slocombe {Principal}
Approved By	School Council
Approval Authority (Signature & Date)	
Date Reviewed	May 2018
Responsible for Review	Principal
Review Date	May 2020
References	State of Victoria Department of Education and Training: School Policy Portal

Purpose

To explain to our school community how we manage requests for class placements, for the following school year.

Policy

The process that Skene Street Specialist School works through to plan each student's class placement begins well before the end of the school year. We understand that in certain situations, parents and carers may like to request that their child be placed with a particular friend or in a particular class.

Requests for placement with friends

Skene Street Specialist School recognises the importance of fostering and maintaining friendship groups. We also understand that it is equally important for students to mix and learn with peers who have different interests.

If you would like to request that your child be placed in a class with a particular friend or friends, please ensure that you make this request by November of the year prior so that we can consider your request in organising our classes for the following year.

Requests for class placements must be made by contacting the Principal. We will not always be able to accommodate class placement requests, but will endeavour to take your wishes into consideration where possible.

Requests for placement with certain teachers

All teachers at Skene Street Specialist School are caring and committed educators and Skene Street Specialist School strives to ensure that all students are provided with a high quality education.

Whilst we appreciate that you may wish that your child would benefit from being placed in a class with a particular teacher, we are generally unable to accommodate these requests. Our school's Principal has an in-depth understanding of each teacher's strengths and will always endeavour to place our students with teachers who are best placed to suit their needs. We do not re-allocate students to different classes during the school year, unless exceptional circumstances arise. Parents will be advised of the situation if it arises.