

ASSESSMENT & REPORTING

Date Implemented	October 2017
Author	Sandi Slocombe {Principal}
Approved By	School Council
Approval Authority (Signature & Date)	
Date Reviewed	October 2017
Responsible for Review	Principal
Review Date	October 2019
References	DEECD School Policy Advisory Guide

Rationale:

To ensure individual progression of each student occurs Curriculum objectives and individual records need to be consistent and be provided for by a continuity of instruction throughout the school. '*The Victorian Curriculum*' will form the basis for goal setting and whole school programming.

Policy Statement:

Skene Street Specialist School will establish a reporting system which covers the required key learning areas of '*The Victorian Curriculum*'

- ***Towards Foundation A-D***
- ***F-10***

For effective planning of individual programs, each student will have student **Profile** statement drawn up by the teacher and an **Individual Education Plan** developed with parents/guardians/students where applicable.

Implementation:

- Student goals will be established at Student Support Group meeting when the Individual Learning Plan is developed with the teacher along with parents/guardians and students where applicable.
- Student Support Group meetings will be held twice a year in Term 1 and Term 3. If a need arises more meetings may be held as required.
- There is flexibility in that goals may be extended as a student progresses throughout the year.
- Written Student Reports are provided to parents in Term 2 and Term 4.
- Written reports will be filed on the Administration Server as well as in student files.
- Each student will have a communication book in which parents and teachers are able to communicate with each other on day to day business as it arises.